

# Calgary Progressive Lifestyles Foundation

## Occupational Health and Safety Committee Meeting Meeting Minutes: June 3, 2022, 1000 hrs

<b>Management Members present:</b> Penny Tataryn (Case Manager) Sharon Ng (Case Manager) Tammy Bent (Case Manager)  <b>Co-chairperson:</b> Penny Tataryn	<b>Worker Members present:</b> Gabriel Mbonigaba (Community Access Worker) Dora Mejia (Admin) Sharon Kwan (Supportive Roommate/Community Access Worker)  <b>Co-chairperson:</b> Gabriel Mbonigaba
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### Adoption of minutes of last meeting:

\* Pets reside in home issue for clients in a non-supportive roommate model. The CRM now accepts the data but it still isn't coming up on the Client Profile Sheet. This still needs follow-up but is not urgent.

### Reports

First Aid                      No first aid reports

- Incidents  
(non-reportable)
- \* April 21, C [REDACTED] G [REDACTED] pushed staff and CPI hurt staff's thumbs. Aggression coming from C [REDACTED] and A [REDACTED]. What is going on in the home? Staff is on the list for interview.
  - \* April 27, N [REDACTED] S [REDACTED] threatened self harm with sharp object, staff CPI hold. Support plans are very extensive and OHS needs to review plans. Staff is on the list to interview.
  - \* May 10, I [REDACTED] B [REDACTED] - hit staff and hit Goodwill staff. Unusual behavior for this client. Tammy will do a protocol not to send temporary staff. If needed Tammy will request residential staff to take client and go through supervisors to pay residential staff the hourly wage; if supervisors do not agree to this plan what would they suggest. Tammy already talked to H [REDACTED]
  - \* May 11, J [REDACTED] J [REDACTED] V [REDACTED] - yelled, used profanity, spit in direction of staff 2x20 minutes CPI holds. When interviewing staff ask how CPI Level 3 is applied, what happened during the 20 minutes. Staff on list for interview.
  - \* May 16, K [REDACTED] Z [REDACTED] slammed and kicked staff's vehicle. On list for interview.
  - \* May 16, K [REDACTED] M [REDACTED] cut herself. Psycho-social for staff(?) Staff took the blade from K [REDACTED] and got rid of it. As per health and safety the employer has an obligation to ensure where employee's home is the worksite that it is safe. Need to find out location of the supports; if this is in the home we can

recommend locking sharps. On the list for interview.

- \* May 18, Cory S. — slammed doors, threw aluminum water bottle at staff but missed, smoking around propane at gas station. Near miss for throwing water bottle at staff/smoking by propane tank. Gas station attendant called police; Cory went home and threw items around so he was sent to the hospital where he stayed overnight and toned down. On list for interview.
- \* May 18, Kelly M. — vaping in staff's vehicle, crossed personal boundaries, pushed staff into their vehicle. On list for interview.
- \* May 20, Kelly P. — sat on sidewalk and pushed staff away. On Penny's list for a Visit for MSI, aggressive checklist.
- \* May 24, Kazim Z. — pinched staff when being changed after toileting accident. Baseline behavior, 3 months of hitting, pinching, slapping. Risk mitigation: arm splinter to wear for restraint. Splint helps Kazim not to bend his arm; waiting for approval. Kazim has herpes, sneezes a lot, allergy-like symptoms all the time. Nurse said there is a slight risk since staff needs to do hands-on care. Will require to wear PPEs. Sharon N's discussed this with nurse; nurse said it is fine as long as you have PPEs and not breathing it, and staff has chicken pox vaccine. Considering to put this as an acknowledgement in the medical section in the risk assessment that staff reads. Guardian needs to be on the same page updating us when there is a risk of transfer. No interview. Kazim's services are on hold; Sharon N will let OHS know when services reinstate.
- \* May 25, Kazim Z. — slapped and pushed staff when having lunch. Services on hold.

Potentially Serious Incidents

No potentially serious incidents.

Serious Incidents

No serious incidents.

Internal Inspections

Other OHS inspections Or reports

SRC interviews to be reviewed and put into client's master file and OHS file

Training and Education

N/A

## Old business

Discuss how to go forward with interviewing staff who work with clients displaying violence, aggression or emotionally traumatic behavior.

Dora — will look up phone numbers for Jacob Jordan Wilson's staff for interview.

Tammy — needs checklist and list.

To interview: Penny — Kelly P.'s and Cory S.'s staff

Sharon N – Kelsey May's staff

Sharon K – Katelyn Cole's and Corinn M. Mungai's staff

Gabby – Jacob Jordan Wilson's staff

## New business

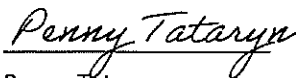
\* review management response received April 19, 2022 to our recommendations:

- checking recommendations. Right to refuse work flowchart.
- Still need training questions relating to OHS
- Safe Work Practices Policy – Penny will go through this and Sharon N to help.
- OHS are invited to SRC presentations.
- First Aid incident reports are condensed.
- Universal Precautions Policy – where is it?
- Front-line staff paperwork – staff forms, word and PDF version, on the website.
- Grievance policy -
- Universal policy - online
- Safety Program Principals policy – where is it?
- Safe Driving in the Safe Work –
- Safe Work Practises policy – need checklist

\* Dora has list from N of people to call for the first aid kit. Dora is keeping track who has received first aid kit.

Next meetings: August 5, 2022 Friday @ 0900am

Reviewed by:



Penny Tataryn

Management Co-chairperson



Gabriel Mbonigaba – Employee Co-Chair