

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: CALGARY PROGRESSIVE LIFESTYLES FOUNDATION operating as CALGARY PROGRESSIVE LIFESTYLES FOUNDATION	Employer Representative/Title: Penny Tataryn / Case Manager
Work Site Party Name Provided: CALGARY PROGRESSIVE LIFESTYLES FOUNDATION	Phone Number: (403) 276-1016
Work Site Address: 140 - 1935 32 AVENUE NE, CALGARY, ALBERTA	Email Address: penny.tataryn@cplf.ca
Site Name / Description: Office / Community Centre	Completed By: Alireza Khodashenas

Contact Activities

Item	Details	Date
Re-inspection	<p>On the noted date, the OHS officer reviewed employer's email in which the employer had submitted documents in support of assessing manual handling hazards for administrative works and training of administrative workers and supervisors in recognition of signs and symptoms of musculoskeletal injury and its prevention.</p> <p>The employer has also submitted an action plan according to which the employer will train field workers (i.e. client support workers) both theoretically and practically regarding musculoskeletal injury and anticipates the completion by April 15, 2022. The employer has anticipated completion of assessment for manual handling hazards by the same date as well.</p>	February 14, 2022

Order Issued

ORDERS ARE ISSUED UNDER THE AUTHORITY OF THE OCCUPATIONAL HEALTH AND SAFETY ACT AND TAKE EFFECT IMMEDIATELY ON ISSUANCE.

Item	Details	Date
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<p>Order Compliance 01</p>	<p>REASON FOR DEACTIVATION: The employer submitted their revised hazard assessment report. The employer has identified driving hazards in this document. The employer has also identified ergonomics and musculoskeletal injury hazard in their hazard assessment.</p> <p>OBSERVATION(S)/FINDING(S): During the inspection of October 6, 2021 (OHS-239929-WSP-01-CD-01) the Case Manager and the Community Support Worker stated commuting and driving is a considerable part of a worker's daily activities at Calgary Progressive Lifestyle Foundation. However, the employer's hazard assessment (OHS-239929-WSP-01-CD-02) is missing driving and vehicle use hazards and controls.</p> <p>The report of the hazard assessment is also missing the dates that hazard controls were implemented. OHS officer observed the employer has failed to meet their obligations under the OHS Code.</p> <p>REQUIREMENT: The employer must ensure that the hazard assessment is repeated at reasonably practicable intervals to prevent the development of unsafe and unhealthy working conditions or any other circumstances that is indicated at Section 7(4) of the Alberta OHS Code.</p> <p>APPLICABLE OHS LEGISLATION: Hazard Assessment, Elimination and Control-Hazard Assessment 7</p>	<p>Compliance Achieved Date December 13, 2021 Compliance Date December 13, 2021</p>
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<p>Order Extended 02</p>	<p>OBSERVATION(S)/FINDING(S): The review of CPLF documentation identified a lack of specificity in the hazard assessments to address manual handling hazards for the lift, lower, push, pull, carry, handling or transporting of loads. Loads as defined in the OHS Code include equipment, goods, supplies and persons. The “Hazard Assessment support worker Feb 12, 2021” document was reviewed and the lifting and transferring of individuals in care, and supporting individuals in manual wheelchairs, were noted as tasks with musculoskeletal injury (MSI) hazards. The identified controls do not address the required details of the weight, size, shape, frequency, and manner in which the load will be moved.</p> <p>REQUIREMENT: According to Section 210(1) of the OHS Code, the employer must ensure the hazard assessments address manual handling hazards (for client, equipment, goods and supplies handling) with consideration to the weight, size, shape, frequency and manner in which the load will be moved.</p> <p>Compliance Date Extension Reason The employer submitted an action plan to the OHS that they will achieve compliance with this order by April 15, 2022. The employer recently submitted assessment of manual handling hazards for administrative tasks completed by February 11, 2022. This was the first milestone in their action plan. This order will be extended due to the employer's request and number of tasks that require further assessments.</p> <p>APPLICABLE OHS LEGISLATION: Lifting and Handling Loads-Assessing Manual Handling Hazards 210</p>	<p>Extension Date April 15, 2022 Compliance Date December 13, 2021</p>
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<p>Order Extended 03</p>	<p>OBSERVATION(S)/FINDING(S): OHS officer observed workers may be exposed to the possibility of musculoskeletal injuries particularly with regard to their work activities (sedentary work, repetitive strain, repetitive motion, manual lifting and handling of loads, driving posture, vehicle ingress/egress etc.). The employer representative stated workers were not trained on specific preventative measures to reduce the possibility of musculoskeletal injury.</p> <p>REQUIREMENT: The employer must ensure that a worker who may be exposed to the possibility of musculoskeletal injury is trained in specific measures to eliminate or reduce that possibility according to Section 211.1(1) of the Alberta OHS Code.</p> <p>Compliance Date Extension Reason The employer submitted an action plan to the OHS that they will achieve compliance with this order by April 15, 2022. The employer recently submitted training of supervisors and administrative workers which was completed by February 11, 2022. This was the first milestone in their action plan. This order will be extended due to the employer's request and the large number of field workers (i.e. support workers) that need to be trained.</p> <p>APPLICABLE OHS LEGISLATION: Lifting and Handling Loads-Training to Prevent Musculoskeletal Injury 211.1</p>	<p>Extension Date April 15, 2022 Compliance Date December 13, 2021</p>
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This Contact Report was delivered electronically to: Penny Tataryn / Neal Sabourin on February 16, 2022

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and remain available for so long as the orders remains in effect

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit [Labour and Immigration](#) or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.qp.alberta.ca

To stay current on all COVID-19 information, including guidelines for workplaces, visit <https://www.alberta.ca/guidance-for-workplaces.aspx>

Orders put in place by the Chief Medical Officer of Health can be viewed at <https://www.alberta.ca/covid-19-orders-and-legislation.aspx>