

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: CALGARY PROGRESSIVE LIFESTYLES FOUNDATION operating as CALGARY PROGRESSIVE LIFESTYLES FOUNDATION	Employer Representative/Title: Penny Tataryn / Case Manager
Work Site Party Name Provided: CALGARY PROGRESSIVE LIFESTYLES FOUNDATION	Phone Number: (403) 276-1016
Work Site Address: 140 - 1935 32 AVENUE NE, CALGARY, ALBERTA	Email Address: penny.tataryn@cplf.ca
Site Name / Description: Office / Community Centre	Completed By: Alireza Khodashenas

Contact Activities

Item	Details	Date						
Inspection	<p>On the noted date, the Occupational Health and Safety (OHS) officer performed a remote inspection over telephone and talked to the Case Manager employed by Calgary Progressive Lifestyle Foundation (CPLF) following a review of the employer's documents that were received in response to a Notice To Produce (OHS-239929-WSP-01-CD-02). During the conversation OHS officer mentioned why the employer was not in compliance with certain provisions of the OHS Code and the reasons for issuing compliance orders.</p> <p>OHS officer also discussed provisions of Sections 397(1) and 407 of the OHS Code regarding worker training on workplace hazardous materials information system (WHMIS) and availability of safety data sheet respectively.</p> <p>COMMENTS: - Pertaining to the Order under Section 210(1) of the OHS Code, also reference Sections 210(2) and 210(3) of the OHS Code. - Pertaining to the Order under Section 211.1(1) of the OHS Code, also reference Section 211.1(2) of the Alberta OHS Code when providing training to workers to prevent musculoskeletal injury.</p>	October 19, 2021						
Publications Delivered	<p>Working from home https://ohs-pubstore.labour.alberta.ca/covid19-02</p> <p>Workplace ergonomics considerations arising from a pandemic https://ohs-pubstore.labour.alberta.ca/covid19-22</p> <table border="1"><thead><tr><th>Catalogue Number</th><th>Document Title</th></tr></thead><tbody><tr><td>COVID19-02</td><td>Working from Home During a Pandemic</td></tr><tr><td>COVID19-22</td><td>Workplace Ergonomic Considerations Arising from COVID-19 Pandemic</td></tr></tbody></table>	Catalogue Number	Document Title	COVID19-02	Working from Home During a Pandemic	COVID19-22	Workplace Ergonomic Considerations Arising from COVID-19 Pandemic	October 20, 2021
Catalogue Number	Document Title							
COVID19-02	Working from Home During a Pandemic							
COVID19-22	Workplace Ergonomic Considerations Arising from COVID-19 Pandemic							

Order Issued

ORDERS ARE ISSUED UNDER THE AUTHORITY OF THE OCCUPATIONAL HEALTH AND SAFETY ACT AND TAKE EFFECT IMMEDIATELY ON ISSUANCE.

Item	Details	Date
Order Open 01	<p>OBSERVATION(S)/FINDING(S): During the inspection of October 6, 2021 (OHS-239929-WSP-01-CD-01) the Case Manager and the Community Support Worker stated commuting and driving is a considerable part of a worker's daily activities at Calgary Progressive Lifestyle Foundation. However, the employer's hazard assessment (OHS-239929-WSP-01-CD-02) is missing driving and vehicle use hazards and controls.</p> <p>The report of the hazard assessment is also missing the dates that hazard controls were implemented. OHS officer observed the employer has failed to meet their obligations under the OHS Code.</p> <p>REQUIREMENT: The employer must ensure that the hazard assessment is repeated at reasonably practicable intervals to prevent the development of unsafe and unhealthy working conditions or any other circumstances that is indicated at Section 7(4) of the Alberta OHS Code.</p> <p>APPLICABLE OHS LEGISLATION: Hazard Assessment, Elimination and Control-Hazard Assessment 7 7(1) An employer must assess a work site and identify existing and potential hazards before work begins at the work site or prior to the construction of a new work site. (2) An employer must prepare a report of the results of a hazard assessment and the methods used to control or eliminate the hazards identified. (3) An employer must ensure that the date on which the hazard assessment is prepared or revised is recorded on it. (4) An employer must ensure that the hazard assessment is repeated (a) at reasonably practicable intervals to prevent the development of unsafe and unhealthy working conditions, (b) when a new work process is introduced, (c) when a work process or operation changes, or (d) before the construction of significant additions or alterations to a work site. (5) Repealed</p>	<p>Compliance Date December 13, 2021</p>

Item	Details	Date
Order Open 02	<p>OBSERVATION(S)/FINDING(S): The review of CPLF documentation identified a lack of specificity in the hazard assessments to address manual handling hazards for the lift, lower, push, pull, carry, handling or transporting of loads. Loads as defined in the OHS Code include equipment, goods, supplies and persons. The “Hazard Assessment support worker Feb 12, 2021” document was reviewed and the lifting and transferring of individuals in care, and supporting individuals in manual wheelchairs, were noted as tasks with musculoskeletal injury (MSI) hazards. The identified controls do not address the required details of the weight, size, shape, frequency, and manner in which the load will be moved.</p> <p>REQUIREMENT: According to Section 210(1) of the OHS Code, the employer must ensure the hazard assessments address manual handling hazards (for client, equipment, goods and supplies handling) with consideration to the weight, size, shape, frequency and manner in which the load will be moved.</p> <p>APPLICABLE OHS LEGISLATION: Lifting and Handling Loads-Assessing Manual Handling Hazards 210 210(1) Before a worker manually lifts, lowers, pushes, pulls, carries, handles or transports a load that could injure the worker, an employer must perform a hazard assessment that considers (a) the weight of the load, (b) the size of the load, (c) the shape of the load, (d) the number of times the load will be moved, and (e) the manner in which the load will be moved. (2) Before a worker performs any manual patient/client/resident handling activities, an employer must perform a hazard assessment that considers the worker's physical and mental capabilities to perform the work. (3) If the hazard assessment required by section 7 and subsections (1) and (2) determines that there is a potential for musculoskeletal injury, an employer must ensure that all reasonably practicable measures are used to eliminate or reduce that potential in accordance with section 9.</p>	Compliance Date December 13, 2021

Item	Details	Date
Order Open 03	<p>OBSERVATION(S)/FINDING(S): OHS officer observed workers may be exposed to the possibility of musculoskeletal injuries particularly with regard to their work activities (sedentary work, repetitive strain, repetitive motion, manual lifting and handling of loads, driving posture, vehicle ingress/egress etc.). The employer representative stated workers were not trained on specific preventative measures to reduce the possibility of musculoskeletal injury.</p> <p>REQUIREMENT: The employer must ensure that a worker who may be exposed to the possibility of musculoskeletal injury is trained in specific measures to eliminate or reduce that possibility according to Section 211.1(1) of the Alberta OHS Code.</p> <p>APPLICABLE OHS LEGISLATION: Lifting and Handling Loads-Training to Prevent Musculoskeletal Injury 211.1 211.1(1) An employer must ensure that a worker who may be exposed to the possibility of musculoskeletal injury is trained in specific measures to eliminate or reduce that possibility. (2) An employer must ensure that the training referred to in subsection (1) includes (a) identification of factors that could lead to a musculoskeletal injury, (b) the early signs and symptoms of musculoskeletal injury and their potential health effects, and (c) preventive measures including, where applicable, the use of altered work procedures, mechanical aids and personal protective equipment.</p>	Compliance Date December 13, 2021

This Contact Report was delivered electronically to: Sharon Ng / Penny Tataryn on October 20, 2021

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be posted in a conspicuous place as soon as practicable until conditions have been met.

Section 70 and 71 of the Occupational Health and Safety Act allow for orders and some decisions to be reviewed and/or appealed. Visit [alberta.ca/labour-and-immigration.aspx](https://www.alberta.ca/labour-and-immigration.aspx) or call 1-866-415-8690 for more information. The initiation of a review or appeal does not suspend the order or decision unless a stay is granted. Requests for review and/or appeal must be initiated within 30 days of the initial date of service.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.qp.alberta.ca

To stay current on all COVID-19 information, including guidelines for workplaces, visit <https://www.alberta.ca/guidance-for-workplaces.aspx>

Orders put in place by the Chief Medical Officer of Health can be viewed at <https://www.alberta.ca/covid-19-orders-and-legislation.aspx>