



# Calgary Progressive Lifestyles Foundation

Providing Services for Citizens with DisAbilities

## Respite Time Sheet

EMPLOYEE: \_\_\_\_\_ CLIENT: \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

Date	Time In	Date	Time Out	#HRs	# DAY
TOTAL # 24 HOUR PERIODS					

SIGNATURE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Please submit timesheets by 4:00 PM on the 20th of each month.